



**Tuition & Refunds:** Tuition must be paid when registration is turned in. We cannot hold a space without payment. If you are paying by credit card a \$4 fee will be added per class. You may cancel at any time up to two weeks before the class begins & receive a refund minus a \$20 processing fee. Student can receive a partial refund if they choose to withdraw immediately following the first class (same day). No refunds will be issued after that date.

**Missed/Cancelled Classes:** If for some reason the instructor is unable to teach class and a substitute is not available, the class will be cancelled and a make up class will be scheduled. Unexcused absences will not be reimbursed and may not be credited toward future classes. Make-ups will not be permitted for "NO SHOWS" and class fees will not be refunded or credited. Unusual circumstances will be considered on an individual basis.

**Dropping Off and Picking Up:** Parents—Open Arts Studio is not responsible for supervising your child outside of class time. If you are not staying in the studio while your child attends class, please be sure to drop your child off no earlier than 5 minutes before their class begins and be waiting for your child when they are dismissed from class at the scheduled time.

**In the Classroom:** No cell phones are permitted during class. OAS is not responsible for damaged clothing or property. Dress appropriately! Please arrive at the studio a few minutes prior to class as late arrivals cause distraction and reduce the 1:1 time instructors have with each student. OAS may take your child off premises for the purpose of break-time or part of the lesson. They will be well supervised and the release of liability applies during this time. Open Arts Studio has permission to photograph students and their artwork for use in print and online promotion.

**Behavior:** Respectful behavior is expected at all times. Students who prove to be a continual distraction to the class, after repeated attempts by the instructor to refocus them, will be dismissed from the class for the day. If the students unacceptable behavior continues, they will not be allowed to return to the studio on the discretion of the OAS staff. Any remaining tuition is non-refundable.

**Liability & Emergencies:** I hereby release Open Arts Studio from liability of any injury my child or I may suffer as the result of participation in the program. I acknowledge that my child will not be released from the studio by themselves or with anyone other than authorized persons. I give permission to see that my minor child receives medical treatment in an emergency.

### PLEASE CHECK ALL THAT APPLY

- SESSION I: SEPT 13, 2020 – OCT 24, 2020
- SESSION II: OCT 25, 2020 – DEC 12, 2020
- SESSION III: JAN 10, 2021 – FEB 20, 2021
- SESSION IV: FEB 21, 2021 – APRIL 3, 2021
- SESSION V: APRIL 18, 2021 – MAY 29, 2021
- WINTER CAMP I: DEC 21-24, 2020
- WINTER CAMP I: DEC 28-31, 2020
- SPRING CAMP: APRIL 5-9, 2021
- CERAMIC STUDIO 1 MONTH MEMBERSHIP
- POURING PICASSO \_\_\_\_\_
- BIRTHDAY PARTY \_\_\_\_\_
- OTHER \_\_\_\_\_

### MAILING ADDRESS

OPEN ARTS STUDIO  
109 N. TACOMA AVENUE  
TACOMA, WA 98403

### PLEASE INITIAL

I have read and agree to comply with the Open Arts Studio Policies and Release Statements listed above.

Student:	Age:
Classes:	

Student:	Age:
Classes:	

Student:	Age:
Classes:	

Parent/Guardian:	
Best Phone #:	E-mail:
Mailing Address:	

Doctor's Name:	Doctor's Number:
Doctor's Office:	
Allergies/Concerns:	
Emergency Contact:	Contact's Number:

Individuals Authorized for Pick-up:
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Parent/Guardian Signature:
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Check Method of Payment: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> Discover	TOTAL AMOUNT:
Billing Address (if different than mailing):	
Card Number:	EXP. DATE:
Name on Card:	
Signature of Cardholder:	